

# Notice of Meeting

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## Governance and Ethics Committee

**Monday, 27th November, 2017 at 5.00 pm**  
in Council Chamber Council Offices  
Market Street Newbury

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Date of despatch of Agenda: Friday, 17 November 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

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WestBerkshire  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 27 November 2017**  
(continued)

**To:** Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Graham Bridgman, Paul Bryant, James Cole (Chairman), Barry Dickens, Lee Dillon, Jane Langford, Geoff Mayes, Anthony Pick and Quentin Webb

**Substitutes:** Councillors Jason Collis, Billy Drummond and Sheila Ellison and Jane Langford

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## Agenda

### Part I

	<b>Page No.</b>
1 <b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	
2 <b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 21 August 2017.	1 - 10
3 <b>Declarations of Interest</b> To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> .	
4 <b>Forward Plan</b> <i>Purpose: To consider the Forward Plan for the next 12 months.</i>	11 - 14

### Audit Matters

5 <b>Financial Statements 2016/17 - Annual Audit Letter (GE3257)</b> Purpose: To provide Members with the Final Annual Audit Letter 2016/17 from KPMG, which summarised the outcome from their audit work at West Berkshire Council in relation to the 2016/17 audit year.	15 - 26
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### Governance Matters

6 <b>Amendments to the Scheme of Delegation (C3903)</b> Purpose: To amend the Scheme of Delegation which forms Part 3 of the Constitution.	27 - 182
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**Agenda - Governance and Ethics Committee to be held on Monday, 27 November 2017**  
*(continued)*

Andy Day  
Head of Strategic Support

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

